

**STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF FULSHEAR**

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**FULSHEAR CITY COUNCIL MINUTES
AUGUST 1, 2011**

I. CALL TO ORDER

A special workshop meeting of the Fulshear City Council was called to order by Mayor, Thomas C. Kuykendall, Jr. at 6:30 p.m. Monday, August 1, 2011 in the Fulshear City Hall, 30603 FM 1093, Fulshear, Texas and all citizens were welcomed.

II. QUORUM

A quorum was present.

MEMBERS PRESENT:

*Thomas C. Kuykendall, Jr., Mayor
J. B. Collins, Jr., Mayor Pro-Tem (came at 6:40 p.m.)
Larry Beustring
Stephen Gill
Laverne Patterson
Jeff Roberts*

MEMBERS ABSENT

NONE

STAFF PRESENT

*D. (Diana) Gordon Offord, City Secretary
C. J. Snipes, City Administrator
Kristina Brashear, Finance Director
Michelle Kirchner, Building Director
Tim Kirwin, Asst. City Attorney*

OTHERS PRESENT

NONE

III. PUBLIC HEARING No. 1

A. PUBLIC HEARING ON ANNEXATION AND PRELIMINARY SERVICE PLAN

The City of Fulshear, Texas proposes to institute annexation proceedings to enlarge and extend the boundary limits of the City of Fulshear to include the following tracts of land located in the extraterritorial jurisdiction of the City of Fulshear, Fort Bend County, Texas and situated along the length of FM 1093

(1) An approximate 15.2 acre tract being made up entirely of the Right-of-way of Farm-to-Market Road Number 1093 and the Metropolitan Transit Authority

of Harris County, Houston, Texas as located in the Enoch Latham Survey, Abstract 50, Fort Bend County, Texas.

(2) An approximate 18.2 acre tract being made up entirely of the Right-of-way of Farm-to-Market Road Number 1093 and the Metropolitan Transit Authority of Harris County, Houston, Texas as located in the Enoch Latham Survey, Abstract 50 and the Morris Cummins Survey, Abstract 294; Fort Bend County, Texas.

(3) An approximate 18.6 acre tract being made up entirely of the Right-of-way of Farm-to-Market Road Number 1093 and the Metropolitan Transit Authority of Harris County, Houston, Texas as located in the J. C. McDonald Survey, Abstract 290 and the R. H. Kuykendall Survey, Abstract 274; Fort Bend County, Texas.

Notice is hereby given to all interested persons that the City Council of the City of Fulshear, Texas will conduct a public hearing on Monday, August 1, 2011 at 6:30 p.m. in the Fulshear City Hall, 30603 FM 1093 Rd, Fulshear, Texas 77441.

Opened Public Hearing No. 1 at 6:34 p.m. There were no comments from the public. Closed Public Hearing No. 1 at 6:35 p.m. Mayor Kuykendall announced that the Council would continue to other City business and come back to Public Hearing No. 2 at 6:45 p.m.

IV. PUBLIC HEARING No. 2

A. PUBLIC HEARING ON ANNEXATION AND PRELIMINARY SERVICE PLAN

The City of Fulshear, Texas proposes to institute annexation proceedings to enlarge and extend the boundary limits of the City of Fulshear to include the following tracts of land located in the extraterritorial jurisdiction of the City of Fulshear, Fort Bend County, Texas and situated along the length of FM 1093

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Notice is hereby given to all interested persons that the City Council of the City of Fulshear, Texas will conduct a public hearing on Monday, August 1, 2011 at 6:45 p.m. in the Fulshear City Hall, 30603 FM 1093 Rd, Fulshear, Texas 77441.

Opened Public Hearing No. 2 at 6:47 p.m. There were no comments from the public. Closed Public Hearing No. 2 at 6:48 p.m.

V. **BUSINESS**

A. **CONSIDERATION and POSSIBLE ACTION to APPROVE PROPOSED PRELIMINARY SERVICE PLAN RELATING to the ANNEXATION of LAND LOCATED in the EXTRATERRITORIAL JURISDICTION of the CITY of FULSHEAR and SITUATED ALONG the LENGTH of FM 1093 CONSISTING of a 15.2-ACRE TRACT of LAND, a 18.2-ACRE TRACT of LAND, and A 18.6-ACRE TRACT of LAND**

Assistant City Attorney noted a typographical error on page 2 stating there should be a comma after the word "swimming pool" instead of a period. There was also some discussion that this item should not be voted on until after Public Hearing No. 2.

A motion was made by Alderman Gill to table item number A (regarding Preliminary Service Plan) until after Public Hearing No. 2. It was seconded by Alderman Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

After Public Hearing No. 2, a motion by Alderman Gill and second by Alderman Beustring to bring item 5A and 5B back to the table for consideration. Council Members unanimously agreed.

A motion was made by Alderman Gill to approve and adopt items 5A (see comments above) and 5B (Resolution # 182 instead of Resolution # 181) with corrections. It was seconded by Alderman Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

B. **CONSIDERATION and POSSIBLE ACTION to APPROVE RESOLUTION NO. 2011-181 a RESOLUTION of the CITY COUNCIL of the CITY of FULSHEAR, TEXAS, ACKNOWLEDGING the PREPARATION and RECEIPT of the PROPOSED PRELIMINARY SERVICE PLAN**

REQUIRED PURSUANT to LOCAL GOVERNMENT CODE SECTION 43.056(a) and APPLICABLE to LAND LOCATED in the EXTRATERRITORIAL JURISDICTION of the CITY of FULSHEAR and SITUATED ALONG the LENGTH of FM 1093 CONSISTING of a 15.2-ACRE TRACT of LAND, a 18.2-ACRE TRACT of LAND, and A 18.6-ACRE TRACT of LAND

A motion was made by Alderman Gill to approve and adopt items 5A (see comments above) and 5B (Resolution # 182 instead of Resolution # 181) with corrections. It was seconded by Alderman Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

C. CONSIDERATION and POSSIBLE ACTION to APPROVE PARTICIPATION in DPS RECORD MANAGEMENT SYSTEM GRANT PROGRAM

City Administrator, C. J. Snipes, stated that the Fulshear Police Department would like a upgraded record system that is being used by most police officers. Currently they have "Crime Star". The "EJustice Solutions, LLC" is used by most local police officers and the DPS (Department of Public Safety) officers. This would allow access to all incident reporting and access web bases anywhere and further reduce limit for officers, and allow officers to submit cases electronically. The cost would be about \$35.00 per officer after the first year. There was approximately a ten minute discussion among the Council Members.

A motion was made by Alderman Gill to approve participation in DPS (Department of Public Safety) record management system grant program. It was seconded by Alderman Roberts. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts, and Alderwoman Patterson

Nays: None

VI. WORKSHOP

A. DISCUSSION and CONSIDERATION of 2011-2012 GENERAL and ENTERPRISE FUND BUDGETS

Kristina Brasher, Finance Director, presented the proposed budget to City Council Members. Elaine Brown, Municipal Court Clerk, presented her proposed budget to the Council too. The Council members discussed the budget for about approximately two (2) hours. The key points of the discussion were water and sewer budget, upgrade software for all departments, purchase a new police car, hire a office assistance for building and permits and that individual can also assist the City Administrator's office. It was also stated that we need to take a look at putting in a budget item for unemployment in case of a claim. Michelle Kirchner, Building Inspector, expressed a need to upgrade her code booklets and to get computer system updated (on line) in order to speed up registration processes and allow builders to get permits on line instead of an office visit. Ms. Kirchner stated all the builders were excited to hear this potential advancement in the City's registration and permit process.

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Ms. Brasher stated that uniforms has been added to equipment for all the maintenance department with necessary clothing and rain-gear to be able to act quickly in case of an emergency (such as hurricanes or windstorm we had about a week ago). It was identified that the city needs to purchase its own chipper and this would save a great deal of expensive as we pay out \$450 to Nexxus each time the dumpster in the back is full of tree limbs. Also, some funds has been added to our travel and training budget.

Mayor Kuykendall asked if there were any comments regarding the budget. There was no response. He requested each Council Member review the items discussed and another budget discussion will be set soon.

X. ADJOURNMENT

A motion was made by Alderman Gill to adjourn. It was seconded by Alderman Beustring. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Collins, Gill, Roberts and Alderwoman Patterson

Nays: None

Mayor - Thomas C. Kuykendall, Jr.

Attest:

City Secretary - D. (Diana) Gordon Offord